

Minutes of **Foulsham Parish Council** Meeting
held on **Wednesday 8th June 2022** at **19:30**
in the **New Frost Hall**

Present: G. Fearn L. Riddett C. Ferris J. Duck
S. Stilgoe

In attendance: Parish Clerk 2 members of the public

Apologies: Cllr. G. Peck C. Taylor

011. Declaration of Interests: None.

012. Minutes of previous meeting, held on 27th April 2022: Approval of the minutes of the previous meeting was proposed by L Riddett, seconded by C Ferris.

013. Matters Arising

Councillor Vacancy

Two candidates for the vacancy were welcomed to the meeting and introduced themselves to the councillors. The election/co-option process was outlined and it was agreed that, in the absence of an election, a vote would be held at the next meeting.

Migration of EON account to npower

The Clerk reported that npower had still not refunded the overpayment that was debited last year and that pressure would be maintained on them to do so.

Update from Highways (Richard Pearson)

The Clerk read out the responses from Highways in respect of the meeting held with Richard Pearson in March. In particular it has been suggested that the high street resurfacing which was due in March 2015 was cancelled following objections from residents. In response to the request to pave and light the Bintree Road, it has been suggested that "pedestrian in road" signage be installed instead. The Councillors felt these answers to be inadequate.

Action: Clerk to liaise with Greg Peck

Tree Condition Survey

The Clerk reported that the tree condition survey for the trees on the boundary of the recreation ground had been received and circulated but there had not been sufficient time to digest the recommendations.

Action: Councillors to review the report prior to the next meeting with a view to agreeing required actions.

Jubilee Celebrations

J Duck reported that the Jubilee celebrations had gone well although the Street Party had to be relocated to the New Frost Hall.

014. Accounts

014.1 INCOME

-	Parish Precept #1 of 2	£ 5,250.00
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TOTAL INCOME £ 5,250.00

014.2 EXPENDITURE (MAIN ACCOUNT)

-	Mrs M Payne – Marketplace flowerbed maintenance (Apr/May)	£ 100.00
-	Leeroy's Services – Grounds maintenance #1 of 4 (Jan/Mar)	£ 1,225.00
-	Leeroy's Services – Grounds maintenance #2 of 4 (Apr/Jun)	£ 1,225.00
-	M Smith Clerk's salary (17.03.2022 to 08.06.2022) (6 weeks)	£ 360.00
	Internet & phone expenses (May)	£ 10.00
		£ 370.00
-	J Duck – Reimbursement for road closure fee (NCC)	£ 22.00
-	Npower – Electricity for street lights (April)	£ 224.01
-	Wyer Electrical Services Ltd – upgrade & repair to pavilion electrics	£ 2,256.00
-	SafetySigns4Less (Value Products) – "No Dog" signs	£ 72.21

TOTAL EXPENDITURE £ 5,494.22

Approval of the accounts was proposed by C Ferris and seconded by J Duck.

015. Annual audit of accounts and annual return

The Clerk reported that the annual accounts had been audited and found to be satisfactory.

- The Certificate of Exemption was approved and signed by the Chair and the Clerk.
- The Annual Internal Audit Report was noted.
- The Annual Governance Statement was approved and signed by the Chair and the Clerk.
- The Accounting Statements were approved and signed by the Chair and the Clerk.
- The proposed dates (13 Jun to 22 Jul) for the period for the exercise of public rights were approved.

Action: Clerk to submit Certificate of Exemption to the external auditor by 30 June.

Action: Clerk to publish above documents on PC website before 1 July, in addition to the analysis of variances, bank reconciliation and the notice of the period for the exercise of public rights.

016. Insurance Policy – multi year discounts

The Clerk reported that although the insurance policy had already been renewed, there was an opportunity to agree a 3 or 5 year commitment and secure a discount of approximately 5% or 10% respectively. It was agreed to opt for a 5 year agreement.

Action: Clerk to contact Zurich Insurance.

017. Comments from the public

The Clerk reported that he had been contacted by a resident about the speed of vehicles on the High Street. It was noted that the Police had recently been monitoring vehicle speeds on Station Road but that the result of this had not been made available to the Parish Council.

018. Any other business

C Ferris reported the poor condition of the road on Gunn Street where the natural spring is eroding the sub-surface. This has been reported to Highways numerous times but has not been adequately repaired.

Action: Clerk to re-report to Highways

S Stilgoe reported that the land at the end of Haggs Lane was encroaching onto the road and making it difficult to safely exit onto the A1067. It was also noted that visibility was poor in this area.

Action: Clerk to advise G Peck

L Riddett reported that the road at the junction of the High Street and Station Road was flooding again. It was noted that, if the road were to be re-surfaced, this could alleviate the problem.

Action: Clerk to raise with Highways

G Fearn suggested that a request for volunteers be placed in the Parish Magazine to help with the re-pointing of the football pavilion.

Action: Clerk and Chair to review the work needed

The Clerk reported that Briston FC had written to advise that they would no longer be using the facilities at Foulsham, but they had given no reason for this. Eon have been notified and requested to put the electricity on a vacant premises tariff.

Action: Clerk to request a reason from Briston FC and ensure all keys are returned.

Meeting closed at 20:20

The next Parish Council Meeting is scheduled for Wednesday 20th July 2022 at 19:30