

Minutes (draft unless signed) of **Foulsham Parish Council** Meeting
held on **Wednesday 23rd November 2022** at **19:30**
in the **New Frost Hall**

Present: G. Fearn L. Riddett S. Stilgoe C. Ferris
J. Duck C. Taylor M. Payne

In attendance: Cllr. G. Peck Parish Clerk

Apologies: None

046. Declaration of Interests: None.

047. Minutes of previous meeting, held on 5th October 2022: Approval of the minutes of the previous meeting was proposed by L Riddett and seconded by Colin Ferris.

048. Matters Arising

- The Clerk advised that an order had been placed for 2 packs of 10 small trees plus 2 packs of 20 hedgerow trees and 40 protectors. Highways have advised that the trees to be planted at the junction of Wallers Lane and Guist Road should be carefully selected so as not to obscure the visibility splay. It was agreed to proceed with the purchase.
Action: Clerk to confirm order with NCC.
- The Clerk suggested that, when planting the new hedgerow trees on the recreation ground, the chain link fencing could be re-erected, where possible, to provide support and protection for them whilst they establish.
- It was noted that outstanding actions for the playground equipment were:
 - Clerk to remove or cover incorrect labelling on exercise equipment.
 - G Fearn to obtain rubber stoppers for gates to under 5s area.
 - Having inspected the ground beneath the swings, there is already rubber matting and it was agreed that no further action should be taken.

049. Accounts

049.1 INCOME

-	Workhouse Farm Rent (No 2 account)	£ 328.50
	TOTAL INCOME	£ 328.50

049.2 EXPENDITURE (MAIN ACCOUNT)

-	M Smith Clerk's salary (06.10.2022 to 23.11.2022) (7 weeks)	£ 420.00	
	Internet & phone expenses (Oct/Nov)	£ 20.00	
	Postage stamps	£ 5.44	
			£ 445.44
-	Npower – Electricity for street lights (Sep)		£ 201.55
-	Npower – Electricity for street lights (Oct)		£ 221.35
-	E.On – Electricity for pavilion (01 Sep to 30 Sep)		£ 28.70
-	Mrs M Payne – Mtce of marketplace flowerbeds & memorial (Sep/Oct)		£ 100.00

-	Leeroy's Services – Maintenance of recreation ground and churchyard	£ 1,225.00
-	URM (UK) Ltd – Collection of glass for recycling	£ 46.08
-	URM (UK) Ltd – Collection of glass for recycling	£ 26.88
-	Westcotec Ltd – Replacement of damaged streetlight	£ 1,344.00
-	Farr & Associates – Annual audit of accounts	£ 85.00
-	L Fawcett – Litter picking and play equip checks (12/8/22 to 18/11/22)	£ 123.00

TOTAL EXPENDITURE (Main Account) £ 3,847.00

049.3 EXPENDITURE (No 2 ACCOUNT)

-	Donation to Foulsham PCC for Christmas lights running costs	£ 50.00
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TOTAL EXPENDITURE (No 2 Account) £ 50.00

The Clerk circulated a summary of the Parish Council's finances. Approval of the accounts was proposed by M Payne and seconded by L Riddett.

050. Comments from the public

The Clerk reported that he had received a suggestion to relocate the bus shelter to the main road at Bintree. This would benefit residents from both Bintree and Foulsham. It was noted that the cost of relocating the shelter was high but Highways may wish to relocate it.

Action: Clerk to contact Highways & G Peck to liaise with Richard Pearson.

G Fearn advised that, following contact from a resident, he had purchased a new padlock to replace the missing one on the gate to the war memorial and it was also agreed that he would purchase 5 bags of shingle for the area. It was noted that the resident had kindly agreed to plant up some flowers in pots to go around the memorial.

Action: G Fearn to fit padlock and procure shingle.

051. Any other business

G Fearn advised that a power socket on the new lamp post would be required for the Christmas lights.

Action: Clerk to request electrician to install socket.

It was noted that a number of vehicles passed through the marketplace during the remembrance service. It was agreed to put a note in next year's November parish magazine asking people to respect the remembrance service.

The subject of "speed gates" was discussed again and G Peck agreed to liaise with Richard Pearson at Highways to identify suitable solutions.

Action: G Peck to liaise with R Pearson.

L Riddett suggested that the Parish Council should arrange mince pies and mulled wine to accompany the carol singing on the 16th December.

Action: L Riddett to arrange.

The Clerk reported there was a field safety notice/product recall on the village defibrillator and that he was liaising with EEAST who, it is understood, own the device. The defibrillator has been checked by the Clerk and is still functional, but requires a software update. It was also suggested that some defibrillator training would be of benefit to the community.

Action: Clerk to continue to liaise with EEAST.

Action: Clerk to enquire about training.

G Fearn advised that he had inspected the railway sleepers which were on the edge of Twyford Lane and that they were secure and clear of the roadway.

G Fearn advised that the damaged lamppost had been collected and it was hoped that could be straightened for future use.

Meeting closed at 20:05

The next Parish Council Meeting is scheduled for Wednesday 4th Jan 2023 at 19:30