

Minutes (draft unless signed) of **Foulsham Parish Council** Meeting
held on **Wednesday 10th April 2024** at **19:30**
in the **New Frost Hall**

Cllrs Present: G. Fearn (chair) L. Riddett J. Duck M. Payne C. Taylor

In attendance: Parish Clerk

Apologies: S. Stilgoe C. Ferris Cllr G. Peck Cllr D. Thomas

17/24 Declaration of Interests: None.

18/24 Minutes of previous meeting, held on 28th February 2024: Approval of the minutes of the previous meeting was proposed by Cllr Duck and seconded by Cllr Payne.

19/24 Matters Arising

Marketplace Lamp Post: The Clerk reported that payment for the streetlight had been received from Zurich Insurance and that Cozens are just checking that the price remains unchanged before proceeding.

Street Light Energy Costs: The Clerk advised that the alternative energy providers did not seem interested in taking on new business. The UMS certificate is currently being revised to reflect the changes from sodium to LED lanterns and it is hoped that this may result in a reduction in supply charges. There was further discussion about switching off street lights during summer months.

Action: Clerk to explore the options for switching off street lights.

CPRE Membership: A vote was taken on CPRE membership, and the decision was to not join.

20/24 Accounts

INCOME main account			
-	Zurich Insurance (lamp post claim)		£ 4,430.00
		TOTAL	£ 4,430.00
EXPENDITURE main account			
-	NGF Play – repair of zip wire (paid)		£ 570.78
-	E.On Next – Electricity for pavilion (Feb 2024)		£ 26.47
-	M Smith Clerk's salary (29.02.24 to 10.04.24) (6 weeks)	£ 360.00	
	Internet and phone expenses (Mar)	£ 10.00	
		↳	£ 370.00
-	nPower – electricity for street lights (Feb 2024)		£ 363.03
-	nPower – electricity for street lights (Mar 2024)		£ 373.89
-	Norfolk ALC – annual subscription (inc NALC)		£ 254.11
-	Cozens (UK) Ltd – replacement of damaged lamp on Gunn St		£ 474.00
-	Cozens (UK) Ltd – quarterly maintenance fee (Mar/Apr/May)		£ 90.00
		TOTAL	£ 2,522.28

INCOME No2 account		
-	Workhouse Farm rent	£ 328.50
	TOTAL	£ 328.50

Approval of the accounts was proposed by Cllr Riddett and seconded by Cllr Taylor.

The Clerk advised that the annual accounts were being prepared for audit and that there should be no requirement for external review this year.

A claim has been submitted to HMRC for the repayment of £650 VAT for the period 2023/24. It was noted that the signatories on the Parish Deposit Scheme were out of date with only one current councillor on list. A pro-forma letter was circulated to update the list of signatories with those councillors present at the meeting.

Action: Clerk to submit revised signatory list.

21/24 Comments from the Public

The Clerk advised that he had been contacted about the condition of the community library in the telephone kiosk on Guist Road. The resident who set up the library has been contacted. The councillors requested that a sign be put on the kiosk asking for it to be tidied within 30 days, after which time the books would be removed and disposed of.

Action: Clerk to contact resident and affix sign to kiosk.

The Clerk confirmed that the zip wire had been repaired but had received comments that the tyre was not refitted. The supplier has confirmed that it is not a requirement to fit tyres as the energy is dissipated by a spring within the wire instead.

22/24 Any other business

- The Clerk confirmed that the New Frost Hall Committee had agreed to fell the Willow Tree on Claypit Road.
- Cllr Fearn asked for suggestions of locations to plant additional trees as grant funds are available. It was noted that there were still spaces to be filled with hedgerow trees on the boundary of the recreation ground.
- Further to previous discussion about dogs on the recreation ground, it was noted that dog faeces can be responsible for toxoplasmosis.
Action: Clerk to put note in the Parish Magazine.
- Cllr Fearn presented an article from a Reepham magazine highlighting a property scam.
Action: Cllr Duck to put a copy of the article in the Parish Magazine.
- The Clerk confirmed that the SAM2 monitor was still with Cozens awaiting the replacement of the street lamp.
- Cllr Fearn reported that he still had a few trees left over from the previous planting project.
- The Clerk read out a brief update from Cllr Thomas in his absence.

Meeting closed at 20:15

The next Meeting (AGM) is scheduled for Wednesday 22nd May 2024 at 19:30