

Minutes of **Foulsham Parish Council** Annual Meeting
held on **Wednesday 27th April 2022** at **19:30**
in the **New Frost Hall**

Present: G. Fearn L. Riddett C. Taylor J. Duck
C. Ferris S. Stilgoe

In attendance: Parish Clerk

Apologies: Cllr. G. Peck K. Hambrook

001. Election of Chair and Vice Chair

G Fearn stood down as Chair and L Riddett stood down as Vice Chair.

G Fearn was proposed as Chair by S Stilgoe and seconded by L. Riddett.

L Riddett was proposed as Vice Chair by S Stilgoe and seconded by G Fearn.

002. Declaration of Interests: None.

003. Minutes of previous meeting, held on 16th March 2022: The minutes of the previous meeting were approved.

004. Matters Arising:

- The Clerk reported that the direct debit with npower was now set up and that all outstanding invoices had been paid. There is however an overpayment of £121.56 which npower advise will be paid back to the E.On account. Clerk to follow up.
- The Clerk reported that the electrical upgrade work in the pavilion has been completed with the exception of the two PIR operated floodlights. The purpose of these lights was questioned and BristonFC have been asked for their views.
- The Clerk reported that Richard Ravencroft has quoted to survey and risk assess the trees on the recreation ground but that a quote from a second surveyor was still awaited. It was agreed to await the second quote before taking further action.
- The Clerk reported that Caloo had visited and freed the seized bearing on the exercise equipment although the damaged paintwork has not been addressed. It was agreed to wait and see if there were any further issues before pursuing Caloo.
- The Clerk reported that the new fee of £36/tonne for the collection of glass had been negotiated down to £32/tonne.

005. Accounts

005.1 INCOME

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| - | Broadland DC – Precept #1 of 2 | £ 5,250.00 |
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TOTAL INCOME	£ 5,250.00
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005.2 EXPENDITURE (MAIN ACCOUNT)

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| - | Zurich Municipal Insurance (01.06.2022 – 31.05.2023) | £ 1,365.78 |
| - | E.On (pavilion electricity) | £ 12.26 |
| - | npower streetlight electricity Jan 2022 | £ 284.67 |
| - | npower streetlight electricity Feb 2022 | £ 245.24 |
| - | npower streetlight electricity Mar 2022 | £ 257.84 |
| - | M Smith Clerk's salary (17.03.2022 to 27.04.2022) (6 weeks) | £ 360.00 |
| | Internet & phone expenses (Mar/Apr) | £ 20.00 |
| | Postage stamps and printer paper | £ 12.65 |
| | | £ 392.65 |
| - | URM – Glass collection fee (invoice 1014697) – paid by DD | £ 5.40 |

TOTAL EXPENDITURE	£ 2,563.84
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Approval of the accounts was proposed by L Riddett and seconded by J Duck.

The Clerk presented an income and expense analysis for the previous year which highlighted that expenditure had exceeded income and was expected to do so again this year. This is, in part, due to a number of one-off projects including the streetlamp upgrades and recreation ground facilities, but it was also noted that general running costs had risen too. It was suggested that it may be worth considering switching off the streetlights for a limited period during the night.

Action: Clerk to circulate copy of report to councillors.

Action: Clerk to investigate how easy it would be to programme streetlight times.

006. Marketplace streetlight

The Clerk had previously circulated details of replacement streetlights and a quotation for £1,120+VAT. The “Cardiff” was agreed as the preferred design and that this should be paid for through the insurance policy. It was also agreed to request that the existing column be retained for possible repair.

Action: Clerk to instruct Westcotec and Zurich Municipal.

007. Dog signage at recreation ground

The Clerk advised that signs would cost £31.29 each. There is an unused post on the northern boundary for which brackets would be required at a cost of approximately £3.50 each. There is no post on the western boundary, but the sign could be attached to one of the gates.

Action: Clerk to order signage.

008. Platinum Jubilee Street Party

J Duck reported that arrangements for the street party were progressing well. The road closure has been agreed (12:00 to 18:00) and that signage has been requested from NCC. £22 has been paid to NCC in respect of the closure. Residents around the marketplace have been notified and the proposals well received. The party is scheduled to take place between 14:00 and 18:00 and music has been organised.

Notices are required to be displayed in the area for 28 days prior to the event.

Action: Clerk to produce laminated notices.

Action: Clerk to promote on PC website.

009. Comments from the public

There were no members of the public at the meeting, but the Clerk reported that he had received the following comments:

- The telephone box on Guist Road has been converted to a community library by one of the residents and this was well received.
- There had been a complaint about the PC land on Wallers Lane/Guist Road being strimmed during the spring. It was noted that the PC has a duty to maintain its land and allow access to adjacent private property.
- A resident of Bexfield Road had encountered an abusive horse rider using the narrow footpath between Sneck Land and Bexfield Road. It was agreed to address this in the next issue of the parish magazine.
- A resident had advised that there was broken glass and lighters in the play area of the recreation ground.

Action: Chair to enquire about litter picking contract

010. Any other business

- The Clerk reported that the New Frost Hall committee may have to consider increasing the hall hire fees due to energy costs, but that it was maintaining them at current rates for the time being.
- It was noted that K Hambrook had resigned her position on the Parish Council and thanks were given for her service. L Riddett advised that she was aware of interest from another resident and would approach them to see if they were still interested.
- The Clerk advised that Norfolk CC were currently inviting residents to undertake a survey on the provision of foot paths and cycle paths in the county. This has been advertised on the PC website but it was also suggested to put a notice on the noticeboards.
- J Duck enquired about the recent developments at "The Oaks" on Reephams Road and advised that concerns had been raised over the treatment of human waste.

Action: Clerk to enquire of Broadland DC about existing enforcement case.

Meeting closed at 20:05

The next Parish Council Meeting is scheduled for Wednesday 8th June 2022 at 19:30