

Minutes of **Foulsham Parish Council** Meeting
held on **Wednesday 7th July 2021** at **19:30**
in the **New Frost Hall**

Present: G. Fearn (Chair) L. Riddett K. Hambrook C. Ferris
J. Duck Cllr. G. Peck

In attendance: Parish Clerk, Secretary to the Trustees of Foulsham Relief In Need Chartry

Apologies: C. Taylor S. Stilgoe

013. Declaration of Interests: None.

014. Minutes of previous meeting, held on 26th May 2021: Acceptance of the previous minutes was proposed by L Riddett and seconded by C Ferris. Approved.

015. Matters Arising: The Clerk provided an update on actions taken following the previous meeting.

016. Accounts

016.1 INCOME

-	None	£ 0.00
	TOTAL INCOME	£ 0.00

016.2 EXPENDITURE (MAIN ACCOUNT)

-	E.On (Street Lighting – May 21) – Inv H19E95DAEC	£ 158.97
-	Leeroy's Services LRBFCJAN-JUN2021 (grounds mtce Jan/Jun)	£ 2,450.00
-	Westcotec Ltd – Street light upgrade, phase 2 (invoice 12513)	£ 1,590.00
-	URM UK Ltd – Glass collection for recycle (invoice 1014086)	£ 19.80
-	M Payne – maintenance of marketplace flowerbeds (Jun 21)	£ 50.00
-	M Smith Clerk's salary (27.05.2021 to 07.07.2021) (6 wks)	£ 240.00
	Internet & phone expenses (Jun)	£ 10.00
		£ 250.00
	TOTAL EXPENDITURE	£ 4,518.77

Approval of the accounts was proposed by L Riddett and seconded by C Ferris.

017. CIL (Community Infrastructure Levy) report for 2020/21

The clerk presented the 2020/21 CIL report and it was noted that, due to limited activity during the pandemic, the only cost which could be attributed to the CIL fund during 2020/21 was the second phase of street light upgrades. The Clerk reported that further CIL payments had been received during 2020/21 and that the balance now stood at £ 8,848.95. It was further noted that CIL funds must be spent within 5 years of receipt. The Councillors felt that there were a number of maintenance issues at the recreation ground which would benefit from investment from this fund.

Action: Clerk to submit CIL report to Broadland DC and publish on website.

Action: Councillors to consider best use of the funds to support infrastructure projects.

018. Street Light Upgrade Project (Phase 3)

The clerk presented a report detailing the street lights that have been upgraded to date. It was agreed to continue with phase 3 which will comprise:

Ref	Location	Column	Lamp	Condition	Price (ex VAT)
P17	High Street	Concrete (requires sleeve)	SOX	4	£380
P03	Guist Road	Wood (bracket required)	SOX	3	£265
P04	Guist Road	Wood (bracket required)	SOX	3	£265
P05	Guist Road	Wood (bracket required)	SOX	3	£265
P06	Guist Road	Wood (bracket required)	SOX	3	£265
P25	Chapel Ln	Wood (bracket required)	SOX	3	£265

Action: Clerk to instruct Westcotec

019. Parish Council appointment of new trustee of the Foulsham Relief in Need Charity

Andrew Macnair (Secretary to the Trustees) outlined the requirement for the Parish Council to propose a new trustee of the Foulsham Relief in Need Charity, following the sad death of Mr Eric Stroulger in 2020. It was noted that the Charity tries to support a broad spectrum of residents, young and old and it is felt that a younger candidate would be beneficial in maintaining this balance. As the charity rents out a number of parcels of farm land, the ideal candidate would have some knowledge of farming and of renting land and some basic financial skills. The charity meets four times a year, each meeting lasting approximately 1.5 hours.

Action: Councillors to consider and approach potential candidates.

020. Any other business

The Clerk presented a letter which had been sent to NCC Highways on 16th June in respect of the resurfacing of the High Street. The letter cited numerous emails to NCC spanning 2018 to 2021 and it was noted that Highways had not had the courtesy to respond to any of them. NCC have acknowledged receipt of the letter and have “forwarded it to the relevant department”. However, there has still been no response from Highways. It was also noted that Highways (Rangers) had not been undertaking routine preventative maintenance on drains etc and there was a lot of standing water as a result. G Peck offered to take the matter up with Ben Rayner at Highways.

Action: Cllr Peck to contact Ben Rayner.

The Clerk reported that he had been contacted about a new national governance database of community defibrillators (“The Circuit”) which is being promoted by the British Heart Foundation. Having discussed the matter at length with Andrew Barlow of the Ambulance Service, it was noted that the Foulsham defibrillator belongs to the Ambulance Service and that they are responsible for the replacement of pads and batteries when necessary.

Action: Clerk to register the defibrillator on the new “The Circuit” database and future weekly checks of the defibrillator to be recorded therein.

L Riddett reported that the skateboard ramp on the recreation ground was getting dangerous. It was suggested that it should be roped off to prevent use until a permanent solution was identified.

J Duck questioned if there had been any development with regard to the burger van. It was noted that the tables/chairs had been recently removed. The Clerk reported that he had liaised with BDC Planning Department and they are reluctant to take any action. If they have the vehicle moved to the road, it will become the responsibility of Highways to deal with and they would almost certainly take no action.

L Riddett raised the issue of the closed footpath FP11 which leads from Dawsons Lane. It is understood that the bridges had been deliberately sabotaged in order to force walkers to take an alternative route around the field.

Action: Clerk to check legal position with NCC.

L Riddett reported that the foliage from the electricity substation on Station Road (next to the Old Unicorn) is overgrowing the pavement.

Action: Clerk to report to the National Grid.

It was noted that the staggered junction sign on Station Road (by the bridge) had fallen. This has already been reported to NCC Highways via their portal on 16th June. It was also noted that many of the road signs were in need of cleaning.

Action: Clerk to report to the Rangers.

There was discussion about the future of the bus shelter. It is unlikely that bus services will return to the village and so it was suggested that the shelter could be sold to a neighbouring parish.

021. Comments from the public

The Clerk reported that a complaint had been received about the unsightly area of land at the end of Wallers Lane which had recently been rewilded. It was understood that the area was to be planted with bulbs, but is now completely overrun with weeds and nettles. It was agreed that the area should be cut back at the end of the season and was suggested that some wild flower seeds be planted the following year.

The Clerk reported that an email had been received in respect of the condition of some of the recreation facilities, in particular, the basketball hoops and the condition of the tarmac where self seeded trees were beginning to grow. It was suggested that the condition of all equipment be reviewed with a view to prioritising repairs/replacements.

Action: Clerk to identify a means of roping off the skateboard ramp.

Action: Clerk to obtain costs for refurbishment of basketball hoops.

Action: Clerk to liaise with neighbouring PCs (eg Cawston, Reepham) regarding refurbishment of skatepark equipment.

Meeting closed at 20:17

The next Parish Council Meeting is scheduled for Wednesday 18th August 2021 at 19:30