

Minutes of **Foulsham Parish Council** Meeting
held on **Wednesday 19th February 2020** at **19:30**
in the **New Frost Hall**

Present: G. Fearn (Chair) L. Riddett S. Stilgoe
C. Ferris J. Duck C. Taylor

In attendance: Clerk, Cllr. G. Peck

Apologies: M. Hambrook

073. Declaration of Interests: None.

074. Minutes of previous meeting, held on 8th January 2020: Acceptance of the previous minutes was proposed by L Riddett and seconded by J Duck. Approved.

075. Matters arising:

- **Land on Stringers Lane (ref NK412423):** The Clerk reported that the Land Registry have no record of NK412423 being transferred to the Parish Council. L Riddett produced a Land Registry document showing Foulsham Parish Council as the registered proprietor of land ref NK469013 which was transferred to FPC when Aubrey Rix Close was developed. However, the two parcels of land together form a single field.
Action: Clerk to continue to liaise with BDC over ownership.

076. Accounts:

76.1 INCOME (No2 ACCOUNT)

- Recycling credits		£ 263.39
	TOTAL INCOME	£ 263.39

76.2 EXPENDITURE (MAIN ACCOUNT)

- E.On (Street Lighting – Jan 20) – Inv H181AFCF26		£ 158.97
- M Smith Clerk's salary (09.01.2020 to 19.02.2020) (6 wks)	£ 240.00	
Internet & phone expenses (Jan/Feb 20)	£ 20.00	
		£ 260.00
- Leeroy's Services (grounds maintenance contract)		
Payment 3 of 3		£ 1,700.00
- URM (UK) Ltd – collection of glass for recycling		£ 21.60
- Westcotec Ltd. - street light condition survey and 7 repairs		£864.00
	TOTAL EXPENDITURE	£ 3,004.57

Approval of the accounts was proposed by L Riddett and seconded by C Ferris.

- 077. Register of Service Providers:** G Fearn questioned whether the Parish Council had a register of contractors for use in emergencies, such as the recent storms which have brought down large trees. The Clerk confirmed that there was a list of contacts, but this was now somewhat out of date.
Action: Clerk to update register of contractors.
- 078. Parish Council Insurance Policy:** G Fearn requested confirmation of insurance cover for events such as falling trees. The Clerk confirmed that falling trees were covered within the current insurance policy and that there was a £250 excess applicable to such events.
Action: Clerk to check the cost of removing fallen tree from recreation ground and what time limits apply to insurance claims.
- 079. Grounds Maintenance Contract / Football Club Fee:** The Clerk reported that, as the recreation ground was receiving more cuts as a result of Longham FC using the pitch, the quote for 2020 has increased on last year. A copy of the quotation was circulated. The quotation was unanimously approved. To reflect the additional costs, the Parish Council agreed to increase the football club fee to £7.50 per session.
It was noted that complaints had been received from residents about grass cuttings being piled up and rotting against neighbouring properties.
Action: Clerk to advise Leeroy's Services of contract acceptance.
Action: Clerk to request removal of grass cuttings.
Action: Clerk to notify Longham FC of the intention to raise the fee.
- 080. Street Light Upgrades:** The Clerk circulated details of two streetlight options from Westcotec (Holophane Mars Line and Urbis Axia 2). Broadland Conservation had expressed a preference for the Urbis Axia 2 from an aesthetic perspective. It was agreed to proceed with the replacement, initially of four lamps, with the Urbis Axia 2, warm white fitting.
Action: Clerk to identify which lamps to replace first and instruct Westcotec accordingly.
- 081. Comments from the public:** None
- 082. Any other business:**
- G Peck reported that Norfolk County Council had approved an increase in council tax of 1.99% plus a discretionary increase of 1.0% for social care.
 - S Stilgoe questioned the status of the GNLP process. Concerns remain over the proposed development of site GNLP0605 which backs onto Aubrey Rix Close.
Action: Clerk to confirm process for objecting and re-submit on behalf of PC.
 - G Fearn questioned progress with the proposal to plant trees on Twyford Lane. The Clerk confirmed that the grass bank along the lane had been identified as NCC land.
Action: Clerk to take advice from NCC regarding permissions and Woodland Trust regarding suitable types of tree and potential funding/grants.
 - G Fearn raised the issue of the damage to the Victorian style streetlight on the marketplace. The Clerk confirmed that a request for information had been submitted for inclusion in the Parish Magazine and that the lantern had been repaired by Westcotec.

Meeting closed at 20:15

The next meeting is on Wednesday 1st April at 19:30 in the New Frost Hall
