

Minutes of **Foulsham Parish Council** Meeting
held on **Wednesday 6th February 2019** at **19:30**
in the **New Frost Hall**

Present: G. Fearn (Chair) K. Hambrook L. Riddett
N. Walker S. Stilgoe G Peck

In attendance: Clerk & six members of the public

Apologies: P. Slapp

Declaration of interests: None

062. Minutes of previous meeting, held on 14th November 2018: N Walker proposed that the minutes be approved, seconded by K Hambrook. Motion carried.

063. Matters arising: None

064. Accounts:

64.1 INCOME (MAIN ACCOUNT)

-	Amey LG Limited (reimbursement for Claypit Rd light)	£ 58.00
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64.2 INCOME (No2 ACCOUNT)

-	Recycling credits (claim 7762) 13.12.2018	£ 220.34
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	TOTAL INCOME	£ 278.34
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64.3 EXPENDITURE (MAIN ACCOUNT)

-	E-On Street Lighting Inv H168F9ECEA (Nov) – DD 11 Dec		£ 124.60
-	E-On Street Lighting Inv H16A9C0EDC (Dec) – DD 11 Jan		£ 128.76
-	E-On Football Pavilion Inv HFFDCC4E3 (23.09.18 to 14.12.18)		£ 7.94
-	E-On Football Pavilion Inv H100C6EB53 (14.12.18 to 22.01.19) *		£ 8.18
-	Ray Lake Electrical Inv 3692. Illumination of Christmas tree (hire and maintenance)		£ 282.00
-	New Frost Hall – Hire of Committee Room for 2018		£ 88.00
-	M Smith Clerk's salary (14.11.18 to 08.01.19) (8 wks)	£ 320.00	
	Internet & phone expenses (Nov & Dec 18)	£ 20.00	
	Materials (Perspex sheet and laminator pouches)	£ 39.80	
			£ 379.80
-	M Smith Clerk's salary (09.01.19 to 06.02.19) (4 wks)	£ 160.00	
	Internet & phone expenses (Jan 19)	£ 10.00	
	Postage stamps	£ 6.96	
			£ 176.96

Signed: _____ (Chair)

-	Westcotec Limited Invoice 9595 – 2 brackets for SAM2	£ 120.00
-	URM (bottle bank service)	£ 57.60

TOTAL EXPENDITURE £ 1,373.84

Approval of the accounts was proposed by L Riddett and seconded by K Hambrook.
Motion carried.

- 065. Section 106 Open Space monies:** The Clerk had previously circulated details of outdoor gym equipment “starter bundles” for consideration. The Parish Council agreed on option 1 consisting of: Arm Bike, Cross Trainer, Body Twist station and Rider.

Action: Clerk to obtain prices based on this selection of equipment and confirm insurance implications.

- 066. Street Lamp column on Marketplace:** The Clerk advised that it had been recommended to replace the old style fuse in the capped off street lamp column on Marketplace. Following a site meeting with contractors over Christmas, it was advised that roadworks and diversions would be necessary to achieve this and that the Parish Council might wish to defer this work until such time as a decision on the lamp column had been taken. It was agreed that there were no immediate plans to use this column, so the old fuse should remain in situ.

- 067. Payment for Remembrance Day wreath:** G Fearn advised that the wreath was arranged by P Slapp.

Action: GF to contact PS regarding payment.

N Walker requested that a letter of thanks be sent to Nancy Slapp for tending to the flowers around the memorial garden.

Action: Clerk to write to NS.

- 068. Donation to EACH for mince pies & mulled wine / carol singing:** S Stilgoe proposed that the Parish Council made a donation to EACH in lieu of funding the mince pies and mulled wine served by the Queen's Head at the Carol Singing. It was questioned as to whether the Parish Council was allowed to make such a donation.

Action: Clerk to seek advice – G Peck recommended speaking to Martin Thrower at Broadland District Council.

- 069. Defibrillator consumables:** The Clerk reported that the defibrillator battery was due for replacement in March 2019 and the pads in August 2020. The battery costs £160 and the pads £40 (both exc VAT and delivery). It was agreed that these items should be purchased.

Action: Clerk order replacements.

- 070. Family tombs and overgrowing tree in churchyard:** K Hambrook advised that this matter had already been addressed. No further action required.
- 071. GNLP0286 & GNLP0605 – site proposals for development:** G Fearn circulated details of two site proposals for development. It was noted that these were not formal applications but part of the GNLP consultation. The Clerk confirmed that objections had been submitted on behalf of the Parish Council and individually under the consultation. G Peck advised that there would be no decisions taken on these until after May, when there would be further opportunity for comment, if and when formal applications are made.
- 072. Nominations for co-opted interim member of the Parish Council:** G Fearn confirmed that, as the elections were so close, an interim member would not be appointed.
- 073. Comments from the public:**
- 073.1** CIL for Wakefield Farm – Clerk confirmed that no CIL had yet been received in respect of Wakefield Farm.
- 073.2** The Parish Council was urged to object to the planning application for Eden Farm.
- 073.3** Workhouse Farm. The legitimacy of transferring the Workhouse Farm tenancy father to son was questioned.
- Action:** Clerk to review regulations for tenancy succession with Broadland Council.
- Action:** GF to speak to John Hendry about the Workhouse Farm deeds which he may have in storage.
- 074. Any Other Business:**
- 074.1** G Fearn reported that the SAM2 vehicle speed monitor had been observed displaying spurious readings. **Action:** Clerk to report to Westcotec.
- 074.2** L Riddett queried if the Rangers had visited the village. The Clerk confirmed that they were due to have visited in January, but had heard nothing from them. The state of the pavement at the junction of Claypit Rd and Station Rd is of particular concern. **Action:** Clerk to chase up.

Meeting closed at 20:40

The next meeting is on Wednesday 20th March at 19:30 in the New Frost Hall