

Minutes of **Foulsham Parish Council** Meeting  
held on **Wednesday 9<sup>th</sup> December** at **19:30**  
on **Zoom**

**Present:** G. Fearn (Chair) L. Riddett C. Ferris C. Taylor  
J. Duck G. Peck

**In attendance:** Clerk

**Apologies:** K. Hambrook S. Stilgoe

In view of Government Covid19 advice, this meeting was held remotely using the Zoom platform. The meeting was advertised on the Parish Council website.

**111. Declaration of Interests:** None.

**112. Minutes of previous meeting, held on 28<sup>th</sup> October 2020:** Acceptance of the previous minutes was proposed by C Ferris and seconded by C Taylor. Approved.

**113. Matters Arising**

None

**114. Accounts**

**114.1 INCOME (No 2 Account)**

|   |                                      |                 |
|---|--------------------------------------|-----------------|
| - | M. Dagless, Workhouse Farm rent (6m) | £ 328.50        |
|   | <b>TOTAL INCOME</b>                  | <b>£ 328.50</b> |

**114.2 EXPENDITURE (MAIN ACCOUNT)**

|   |                                                           |                   |
|---|-----------------------------------------------------------|-------------------|
| - | E.On (Street Lighting – Oct 20) – Inv H191E51528          | £ 158.97          |
| - | E.On (Street Lighting – Nov 20) – Inv H1939EBA2A          | £ 153.85          |
| - | M Smith Clerk's salary (29.10.2020 to 09.12.2020) (6 wks) | £ 240.00          |
|   | Internet & phone expenses (Nov 20)                        | £ 10.00           |
|   | Postage stamps (12 x 2 <sup>nd</sup> )                    | 7.80              |
|   |                                                           | £ 257.80          |
| - | URM (Glass collection)                                    | £ 25.20           |
| - | G Fearn (Reephram H/ware) – Xmas lights & connection box  | £ 69.96           |
| - | Leeroy's Services – Grounds maintenance (payment 4 of 4)  | £ 1,150.00        |
|   | <b>TOTAL EXPENDITURE</b>                                  | <b>£ 1,815.78</b> |

Approval of the accounts was proposed by J Duck and seconded by L Riddett.

**115. Foulsham Relief in Need Charity**

The Parish Council has been invited to re-appoint Mark Stilgoe to the Trustees of the Foulsham Relief in Need Charity. Mark is keen to continue in this role. The Parish Council voted unanimously to re-appoint Mark.

**Action:** Clerk to notify Charity of appointment.

**116. Grounds maintenance contract for 2021**

The Clerk reported that Leeroy's Services would hold their contract price at £4,900 and that the service level would continue as per the 2020 contract. The Parish Council voted unanimously to renew the contract.

**Action:** Clerk to issue new contract documentation

**117. Marketplace flowerbed maintenance contract for 2021**

The Clerk reported that, following advertisements in the Parish Magazine, an expression of interest had been received from Margaret Payne. It was agreed to award the contract for an initial trial period of one year.

**Action:** Clerk to liaise with Margaret and agree contract for next year.

**118. War Memorial (repainting of letters)**

The Clerk reported that two quotations had been received:

- R Wells Memorials. Cleaning of memorial and repainting letters (2 coats) inc 10yr guarantee £1,675 plus VAT or repainting of letters only, £450 plus VAT
- A J Restoration. Cleaning (1 day), repainting of letters using one shot enamel (lifespan 5yrs) £1,358

It was agreed to appoint R Wells to undertake the repainting only at £450+VAT.

**Action:** Clerk to instruct contractor.

**119. Meeting dates for 2021**

The Clerk circulated a schedule of meeting dates for 2021, based on a 6 week interval.

**120. Any other business**

G Peck provided an update on the green laners who are damaging Fox and Hounds lane. During a recent meeting with Ben Rayner of NCC, it had been recommended to seek a change of classification and to impose a temporary road closure by installing concrete bollards thus allowing the road time to recover. It was noted that NCC would be responsible for restoring the road surface. The cost of reclassification would be £8,000 and the Parish Council were asked if they could make a contribution in support of the proposal. It was agreed that the PC would contribute £500 from its facilities fund. It was noted that this money would need to be held in an independent bank account and the Parish Council

was asked if it could facilitate this.

**Action:** Clerk to investigate opening a suitable bank account

It was confirmed that Broadland District Council had provided some Covid19 social distancing signs which have been put on lamp posts around the village.

It was noted that there was a lot of litter in the village and it was believed that much of this was a result of the burger van. Having considered the purchase of additional bins, it was agreed that G Fearn would speak to the burger van owner and request that he installs a suitable bin near to the van.

**Action:** G Fearn to speak to burger van owner.

**Meeting closed at 20:10**

**The next meeting is scheduled for Wednesday 20<sup>th</sup> January 2021 at 19:30**