

Minutes of **Foulsham Parish Council** Meeting
held on **Wednesday 14th November 2018** at **19:30**
in the **New Frost Hall**

Present: G. Fearn (Chair) K. Hambrook P. Slapp
N. Walker

In attendance: Clerk & three members of the public

Apologies: L. Riddett S. Stilgoe G. Peck

Declaration of interests: None

045. Minutes of previous meeting, held on 3rd October 2018: N Walker proposed that the minutes be approved, seconded by P Slapp. Motion carried.

046. Minutes of extraordinary meeting, held on 12th October 2018: N Walker proposed that the minutes be approved, seconded by P Slapp. Motion carried.

047. Matters arising: The Clerk advised that new “change of signatory” forms were ready for signing for the NS&I savings account. Signed by N Walker. Will require signing by L Riddett and S Stilgoe outside of meeting.

Action: Clerk to obtain signatures

048. Accounts:

48.1 INCOME (MAIN ACCOUNT)

-	CIL Payment for period 01/04/18 to 30/09/18	£ 771.65
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48.2 INCOME (No 2 ACCOUNT)

-	Donations received for 'Tommy' figure	£ 250.00
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	TOTAL INCOME	£ 1,021.65
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48.3 EXPENDITURE (MAIN ACCOUNT)

-	E-On Street Lighting Inv H16515FBA6 (Sep) – DD 12 Oct	£ 124.60
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-	E-On Street Lighting Inv H1672BC10B (Oct) – DD 12 Nov	£ 128.76
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-	Ray Lake Electrical Inv 3661. Repair of street light on Guestwick Road and Recreation Ground Floodlight	£ 136.80
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-	Ray Lake Electrical Inv 3662. Investigation of street light cable fault caused by footway construction on Claypit Road	£ 48.00
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-	Westcotec Inv 9326. Repair/upgrade to marketplace lights	£ 1,409.24
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-	Jaydee Living. Proforma invoice 20128 for waste bin x2	£ 317.88
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-	Flowershed maintenance of flower beds – November 2018	£ 40.00
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-	M Smith Clerk's salary (03.09.18 to 13.11.18)	£ 240.00	
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	£ 10.00	
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	£ 10.53	£260.53
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-	Mr G Fearn (Padlock for shipping container on playing field)	£ 12.00
-	Mr A Fearn (Litter picking duties 11 Jun – 04 Nov)	£ 140.00
TOTAL EXPENDITURE		£ 2,617.81

Approval of the accounts was proposed by N Walker and seconded by P Slapp. Motion carried.

Action: Clerk to reclaim £48 from NCC in respect of faulty street light on Claypit Rd.

The Clerk also circulated a summary of account balances for the year to date and it was agreed that this be updated and presented on a six monthly basis.

- 049. Section 106 Open Space monies:** The Clerk reported that it had proved difficult to identify anyone willing to make repairs to the skateboard park equipment. Residents had made suggestions that the monies might be better spent on the provision of outdoor exercise equipment for the recreation ground. The clerk presented indicative costs and advised that it may be possible to obtain up to four pieces of equipment for the available sum of £4,734. The PC agreed that this was the preferred option.

Action: Clerk to obtain further details and prices. Also to investigate insurance implications.

- 050. CIL Payment:** The Clerk advised that a Community Infrastructure Levy payment of £771.65 had been received from Broadland DC in respect of two planning applications: 18 High Street and Bates Moor Farm. The funding is to be used for the provision, improvement, replacement, operation or maintenance of infrastructure or anything else that is concerned with addressing the demands that development places on an area. The PC is required to include any spend within an annual report to BDC and must be spent within 5 years.

- 051. Parish precept:** G Fearn advised that the PC was required to agree on the Parish precept for 2019/2020. It was agreed that the precept should remain at the current level of £10,000. Proposed by P Slapp, seconded by N Walker. Motion carried.

Action: Clerk to complete and return Parish precept form.

- 052. Norfolk County Council Budget Consultation 2019/20:** G Fearn advised that NCC were currently consulting on proposed funding cuts. The PC is encouraged to engage in the consultation by submitting comments via www.norfolk.gov.uk/budget.

- 053. Speeding on Reepham Road:** G Fearn advised that he had received complaints about traffic speeding on Reepham Road.

Action: Clerk to look at potential sites for the SAM2 machine on Reepham Rd and obtain additional brackets.

054. Christmas Carols in the village: K Hambrook proposed that Christmas Carol singing be reintroduced in the village this year.

Action: K Hambrook and N Walker to arrange for the 21st December.

055. Grounds maintenance contract for 2019: The Clerk advised that only one quotation had been received for the new contract, from Leeroy Bright. This represents a modest 0.4% increase in the contract cost from 2018 (compared to 2% and 1.1% in the preceding two years with Norse). It was agreed to proceed with the contract – proposed by P Slapp, seconded by N Walker. Motion Carried

Action: Clerk to prepare contract paperwork and award contract.

056. New Street Light on Marketplace: G Fearn advised that the new streetlight had been installed on the marketplace and that the other column had been made safe by the installation of a metal sleeve.

057. Drugs on Twyford Lane: G Fearn advised that youngsters had been observed dealing drugs at the west end of Twyford Lane. It is believed that they may be of school age.

Action: N Walker to talk to school.

Action: Clerk to refer to Colin Bailey.

058. Raised manhole covers: G Fearn reported that there were a number of raised manhole covers in the village, including one opposite Sneck Lane. The Clerk advised that he would report any that require attention, but will require accurate location(s) in order to do so.

Action: Clerk to report raised cover opposite Sneck Lane.

059. Public Footpaths: The Clerk advised that he had been requested to put this item on the agenda by a member of public. The member of public was not present at the meeting, but the Clerk confirmed that a number of footpaths were overgrown, some completely unpassable and that he was already in liaison with NCC over these.

060. Dates of future PC meetings: The Clerk advised that there were no more scheduled meetings for the current year as the next one would have fallen on Boxing Day. It was agreed to hold a meeting the previous week on the 19th December. Draft dates for 2019 were circulated.

Action: Clerk to advise Jacqui Logan of meeting dates and circulate dates with minutes.

061. Any other business:

- The question of road sweeping was raised, particularly at this time of year, when the roads are covered with fallen leaves. **Action:** Clerk to enquire of NCC
- P Slapp advised that he had been made aware that the PC had, during the 1940's or 1950's, acquired a piece of land from the railways. **Action:** Clerk to review records to identify the land in question.

- G Fearn expressed his gratitude for the Remembrance Day arrangements and Armistice Tea. **Action:** Clerk to prepare a letter of thanks.
- It was noted that two oak trees on private land on Gunn Street were dying and had overhanging branches.
- G Fearn advised that the High Street was due to be resurfaced several years ago, but the work was aborted at the last minute due to the personal circumstances of the contractor. **Action:** Clerk to enquire of NCC about plans to complete this work. This would also address a number of the manhole cover issues.
- K Hambrook advised that there was a raised drain by the church.
- Further complaints had been received about the overhanging willow tree and brambles at the junction of Station Road and Claypit Road. The Clerk confirmed that the owners had been written to twice and that no action had been taken by them. **Action:** Clerk to instruct Highways to undertake the work and recover the cost from the owners.
- G Fearn questioned whether the bus shelter should be removed to storage whilst not in use, but it was felt that this would signal defeat in the hope of reinstating the bus service.
- It was noted that drivers are illegally parking vehicles on the zig-zag lines outside of the school during school hours. **Action:** Clerk to refer the matter to Colin Bailey.
- The PC is encouraged to participate in the consultations the Greater Norwich Local Plan (phase 2) and the Western Link of the Northern Distributor Road. Links to both of these consultations may be found under the “Notices” section of the Parish Council website: <https://foulshampc.wixsite.com/home>

Meeting closed at 20:50

The next scheduled meeting is on Wednesday 19th December at 19:30 in the New Frost Hall